

GraniteVale Office · Questions for Your HR Team

Use these prompts during onboarding to clarify benefits, payroll, and compliance items.

Benefits

- What is the effective date for medical, dental, and vision coverage?
- Are there wellness incentives or HSA contributions this year?
- Where can I view plan documents and Summary of Benefits?

Retirement & Savings

- When do employer contributions or matches begin?
- Can I roll prior accounts into the new plan, and who processes it?
- How often can I adjust contributions or investment selections?

Payroll & Compliance

- When will I receive my first paycheck and how do I verify withholdings?
- Which security trainings or attestations must be completed in the first 30 days?
- Who should I contact for questions about state tax withholding or relocation?

Schedule a follow-up with GraniteVale Office: <https://calendly.com/bpettee/benefits-meeting> · Prepared 2025-11-04T20:48:55.901Z